

INSERT SQUADRON SYMBOL

Hello from your Key Spouse,

As Key Spouse's for the **Insert Squadron Name**, we would like to introduce ourselves. We are **Insert Key Spouse Names**. We are here to answer questions and assist you with things that may arise while your spouse is away.

We realize the first few days and weeks can be hectic. So, we would like to plan a time to get together and chat. We will be contacting you within the next few days but please feel free to contact us anytime. Our contact numbers are below.

Insert Key Spouse Mentor Name & Contact

Insert Key Spouse(s) Name & Contact

Insert First Sergeant Name & Contact

We look forward to meeting you soon!

Sincerely,